

AILSWORTH PARISH COUNCIL

DRAFT MINUTES FOR THE MEETING HELD ON 14TH APRIL 2008

Present: Mrs J Pickett, Mr G Rideout, Mrs E Stalley, Mrs J Steward.

Clerk: Mrs M Brown.

Members of the public: Councillor J Holdich, Mr J Hodder, Mrs S Hodder, Mr S Damani.

Questions from the floor: None.

1 Apologies: Councillor D Lamb.

The Parish Council was sorry to have received letters of resignation from Mr N Burden and Mr J Pickett due to work and other commitments. Letters will be written thanking them for their hard work over the years. The Clerk has had enquiries from people interested in becoming a Parish Councillor, their letters of application are awaited and it is hoped to co-opt at the May meeting. These further vacancies will be advertised as before.

It was agreed that Mrs J Pickett chair the meeting.

2 Minutes from last meeting: Proposed by Mrs E Stalley, seconded by Mrs J Pickett and signed as correct by the Chair.

3 Matters arising: None

4 Vacancy for Parish Councillor: See Apologies.

5 Officers reports:

5.1 Recreation ground:

5.1a: Following a meeting with Louise Wilcox, from Peterborough City Council, she agreed to give a presentation at the Annual Parish meeting. See minutes for Annual Parish Meeting. The Parish Council is to have a further meeting with Louise before the May Parish Council meeting.

5.1b: It was agreed to take the photographs of the play equipment, which was offered to the Parish Council last year, to the meeting with Louise.

5.1c: Work to the hinges on the gates has been carried out, making them more secure.

5.1d: No decision has been made on a flower planter. The company which supplied the stone troughs for the churchyard is to be contacted.

5.2 Planning:

5.2a: 07/01134/FUL – Change of use to A1 Community Pharmacy on ground floor, retention of first floor as offices, The Old Chapel, Church Hill, Castor. Permission granted following appeal.

5.2b: 08/00066/FUL – Revise roof level to provide rooms in roof space at Dove Cottage, 63 Main Street, permission granted.

5.2c: 08/00162/CTR – Reduce five conifer trees, trim one apple tree and reduce one magnolia tree at 3 Maffit Road, permission granted.

5.2d: 08/00007/OUT – Erection of 45 homes on land at end of Clay Lane & to the rear of Green Farm Close & Allotment Lane. This application has been withdrawn; a new application will probably be submitted in late May or early June.

5.2e: 08/00390/CTR – Fell one Silver Birch tree at 14 Helpston Road – no objections.

5.2f: Normangate development – The houses seem to be selling well. The Parish Council contacts Redrow for regular updates.

5.3: School: Some more after school clubs are being set up.

5.4: Village Hall. An AGM is to be arranged by the Village Hall management committee.

5.5: Parish Land and Allotments: Rent for Station Road Field was received 28.3.08. It was agreed to review Allotment Tenancy Agreements before September.

5.6: Footpaths and Rights of Way: The lamp post in the middle of the footpath in Station Road is to be relocated to the back of the footpath. The City Council is hoping to resurface Station Road, sharing the cost with Redrow. It was agreed to contact Highways to pursue the continuation of the footpath from Singerfire Road. A letter had been received about the state of the grass verges in Maffit Road and the Highways Department was contacted. The Parish Council has been successful in its application to adopt the Bottle Bank in Station Road. This needs to be publicised to encourage people to continue using it as any money received will be used for flower planting and bulbs in the village. Brian Rowcroft, from Highways, has agreed to walk the footpaths with the Parish Council in June if this would be beneficial.

6 Finance:

6.1: Account Status: Current account £3,337.28
Deposit account £15,405.48.

6.2: Income: £536.25 rent for Station Road Allotment Field.

6.3: Payments: Herald Contract Services for work on the gates, £250 +VAT (agreed to pay at the December meeting)

6.4 Expenses: It was agreed to pay

6.4a: Clerks pay £173.88 + £17 home office costs due 1st May.

6.4b: Burial fees £1036.63

6.4c: CALC affiliation fees £134.76

6.4d: Stationery £2.78

Proposed Mr G Rideout seconded Mrs J Steward

6.5: End of year accounts: Copies of the Receipts and Payments Accounts for the year ending 31.3.08 had been circulated. It was agreed to set aside a further £2,000 towards the regeneration of the Recreation Ground and to review the Council's Assets Register during the coming year.

The Finances were accepted as correct, proposed by Mrs E Stalley seconded Mrs J Steward and signed by the Chair and Responsible Financial Officer.

6.6: Audit:

6.6a: The External Audit has been called for 2nd June.

6.6b: A letter of agreement has been received from Mrs J Cawsey for the Internal Audit.

6.6c: Following a review by the Standing Committee it was agreed to adopt the Financial Regulations and approve the Risk Assessment Policy, proposed Mrs J Steward seconded Mrs E Stalley. Both to be reviewed within the next 12 months.

7. Clerk's appraisal: The form has been completed by the Clerk.

8. Parish Liaison: Councillor J Holdich thanked the Parish Councillors for their support and for attending the Parish Briefing Session on March 19th. The next Parish Liaison meeting will be held on 28th May.

9. Correspondence:

PCC – Standards Committee Agenda and Minutes (circulation folder)

ACRE – Spring magazine (circulation folder)

Castor Parish Council – March & April minutes by e-mail

Neighbourhood Panel Meeting – Minutes by e-mail

ACRE – Local network fund brochure (copy to C Sharpin)

Information letter – Mr G Barnes (circulation folder)

PCC – Health & Adult Social Care Scrutiny Panel (circulation folder)

ACRE – Community Life Awards 2008 (circulation folder)

East of England – Planning for gypsy and traveller accommodation consultation (circulation folder)

CALC – Chairman's professional development

NALC – The Local Channel (circulation folder)

Playback – Spring magazine (circulation folder)

Integrated Passenger Transport Unit – Re-tendering of bus services (circulation folder)

PCC – Funding Fair by e-mail (copy to C Sharpin)

Fordham Research – by e-mail

Meeting closed at 8.55pm

Next meetings will be the Annual General Meeting which will take place on Monday 12th May at 7.15pm, followed by the May Parish Council Meeting at 7.30pm.