

MINUTES OF THE SUTTON PARISH COUNCIL MEETING HELD IN THE READING ROOM ON  
MONDAY 10 DECEMBER 2007 AT 7.30 PM

**Members of the Council Present:**

Peter Lee (PL) - *Chairman*, Melvyn Hill (MH), Dan Rose (DR), Robbie Reid (RR), Patricia Stuart-Mogg (Clerk)

**Also present:** Mrs. Sarah Barnwell – PCC Project Officer PCC

**Apologies:** Ward Cllr. Diane Lamb, Alison Maddigan (AM), Keith Garrett

	<b>Powers</b>	<b>Action</b>
1. <b>Minutes of the last meeting – 19 November 2007:</b> These were circulated, agreed to be a true record of the meeting and signed by the Chairman.		
2. <b>Declaration of Interest:</b> None		
2. <b>Matters arising from those Minutes:</b> <ul style="list-style-type: none"> <li>• <i>Island at Manor Road and Nene Way</i> – Possible improvements are being investigated. A Parish consultation will be required. Mr. Peter Tebbs – PCC Traffic Manager will liaise with Mr. Jim Daly, PCC Conservation Officer, as there is a conservation study being undertaken for the village.</li> <li>• <i>Litter Bins</i> – An order has been placed for two litter bins; one to be sited by Lovers Lane and the other by the footpath leading to the recreation ground. The Fix-it Van team to contact the Chairman in respect of installation.</li> <li>• <i>Future Community use of the Church</i> – It was agreed to carry this forward to the next meeting.</li> </ul>	PL / PSM  PL / PSM	
4. <b>Public Participation:</b> None		
5. <b>Burial Ground Maintenance Responsibility.</b> This will be carried forward to the next Parish Council Meeting.		
6. <b>Quiet Lanes Initiative:</b>  Mrs. Sarah Barnwell advised the Parish Council that the aim of an Order to Designate an area as Quiet Lane is to make drivers aware, and respect, the rights of other road users. Members of the Council noted that problems occurred when there was an accident on the A47 and HGV drivers were directed by their electronic navigation equipment to divert through the village. Drivers experienced difficulty in manoeuvring their vehicles in the narrow lanes, causing consequential damage. It was viewed that the provision of signs designating Sutton unsuitable for HGVs, in addition to the Quiet Lane signs, may provide a solution. A special Parish Meeting will need to be convened to consult on this and the Manor Road / Nene Way island issues. It was agreed that this will be held on the 18 February prior to the next Parish Council meeting.		
7. <b>Registration of Interests:</b>  The Clerk distributed copies of the Statement of Interest forms and reminded all councillors that their registrations needed to be sent to the Peterborough Monitoring Officer urgently to comply with the new Code of Conduct.		
8. <b>Planning &amp; Trees:</b>  <i>Site Specific Allocations Development Plan Document</i> – The Clerk reported that PCC was collating the Site Specific Allocation Development Plan which will identify sustainable sites which will meet the anticipated development needs relating to housing, employment, retail etc. Parish Councils were invited to submit potential sites for development which are either wholly or partly within the Parish. Following discussion, it was the view of the Council that Sutton was a small village with virtually no facilities and therefore the potential was limited for infill and no large scale development.		

MINUTES OF THE SUTTON PARISH COUNCIL MEETING HELD IN THE READING ROOM ON  
MONDAY 10 DECEMBER 2007 AT 7.30 PM

	Powers	Action
<p><b>9. Finance:</b></p> <ul style="list-style-type: none"> <li>• <i>Hire of Parish Land – 1 April 2008 to 30 March 2009</i> – Notice for the renting of allotment land will be displayed on the Parish Council Notice Board and in local village newsletters. Contact will be made with current holders of allotment land and to determine whether they wished to continue and therefore submit a tender before the closing date of 11 February 2008.</li> <li>• <i>Financial Statement &amp; Precept proposal for the year 2008/2009</i> – The Responsible Finance Officer presented the Annual Budget, Allotment Accounts and the Precept proposal. Following discussion it was agreed that the Precept request for 2008/2009 will be £2,850.00.</li> <li>• <i>Accounts for payment:</i> None</li> </ul>		
<p><b>10. Correspondence:</b></p> <p>a) <i>Parish Council Liaison Meeting:</i> Scheduled on 30 January at 6pm.</p> <p>b) <i>Polling Review:</i> All Polling Districts and Stations had been reviewed and comments noted.</p> <p>c) <i>Public Realm Strategy &amp; City Centre Area Action Plan</i> – Opportunity Peterborough and PCC are hosting an afternoon workshop to seek views on the challenges and opportunities for the City Centre. This is to be held on 11 December at the Broadway Theatre.</p>		
<p><b>11. Matters for consideration:</b></p> <p>a) DR reported on the recent Planning Consultation Meeting which proposed the standardisation of planning application forms and electronic notification of planning applications.</p>		
<p><b>9. Proposed dates of next Meeting:</b> 2008 – 18 February, 21 April</p>		

There being no other business the meeting was closed at 8.35 pm