

MINUTES OF THE SUTTON PARISH COUNCIL MEETING HELD IN THE READING ROOM ON  
MONDAY 16 JUNE 2008 AT 7.30 PM

**Members of the Council Present:** Dan Rose (DR) - *Chairman*, Peter Lee (PL), Melvyn Hill (MH), Robbie Reid (RR), Mike Caskey (MC), Patricia Stuart-Mogg (Clerk)

**Member of the Public:** None

	<b>Action</b>
1. <b>Apologies:</b> Cllr. Diane Lamb	
2. <b>Declaration of Interests:</b> None	
3. <b>Minutes of the Annual Parish Council meeting - 22 May 2008:</b> These were circulated, agreed and signed as a true record of the meeting	
4. <b>Matters arising from those Minutes:</b> <ul style="list-style-type: none"> <li>• CPALC - PL had attended a recent meeting at which it was advised that at the next P'Boro Parish Liaison meeting scheduled on 23 July there was a possibility of discussion on the amalgamation of smaller parish councils to realise efficiency.</li> <li>• <i>Audit</i> – It was noted that the internal preparations required to meet External Audit deadlines are getting progressively more challenging.</li> <li>• <i>WREN Funding</i> – Application to Waste Recycling Environmental Limited for resources towards the church renovation programme for community purposes will be explored.</li> <li>• BT Telephone Box – It was confirmed that this was an amenity to the village which should be preserved. Investigations are being undertaken with the Conservation Officer whether it is possible for the telephone box to be listed.</li> </ul>	PL / MH  Clerk
5. <b>Quiet Lanes:</b>  A letter had been received from Mrs. Sarah Barnwell, PCC Project Officer advising that budgetary resources were being evaluated in Aug/Sept in time for the next consultation stage. The following points raised at the Annual Parish Meeting were discussed: <ul style="list-style-type: none"> <li>• Road Signs - It had been proposed by residents that HGV restrictions were placed at the outskirts of the village, with the Quiet Lane signs closer to the entrance of the village. This proposal was discussed. There was unanimous agreement in respect of the positioning of the HGV signs. There was discussion whether the 30mph speed limit sign might be more effective at the entrance to the village. However, in view of the number of horse riders and pedestrian using the Nene Way it was agreed that the most suitable locations for these signs were on the bend on Nene Way and where residential houses began on The Drift. The size of the signs should be uniform.</li> <li>• Manor Road / Nene Way new road layout – The profile submitted for the proposed design was considered to be an incorrect presentation of what exists. The suggestion of widening the verges and removing the island were the collective views of the residents during consultation. It was agreed PL would draft a response to Sarah Barnwell to reflect this and confirm that no contribution was anticipated from the Parish Council.</li> <li>• Speed Limit - The view expressed by residents at the Annual Parish Meeting was that a speed limit of 20mph is strongly preferred and that the Quiet Lane Scheme was the second best. It was noted that the Quiet Lane Scheme recognised 30mph as the official speed through the village and not 20mph. It was accepted that a natural system of traffic calming existed due to the narrowness of the roads and bends. However, it was considered that a survey should be conducted to ascertain the real speeds vehicles were travelling through the village before the next phase of consultation.</li> </ul>	PL
6. <b>Community Leadership Fund:</b>  It was viewed that any funding obtained from the Community Leadership Fund should be directed towards the church conversion project. PL agreed to contact Cllr. Diane Lamb.	PL

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<p><b>7. Peterborough Core Strategy Preferred Options Consultation:</b></p> <p>This was discussed and it was agreed that the response should be submitted offering strong support for the following:</p> <ul style="list-style-type: none"> <li>• Preferred Option CS5 - Settlement Hierarchy and the Countryside</li> <li>• Preferred Option CS4 – Key Infrastructures. Welcoming an improvement to the A47 and cycle paths included in the plan.</li> </ul> <p>PL agreed to draft response for the Clerk to submit to PCC.</p>	PL / PSM
<p><b>8. Planning &amp; Trees:</b></p> <ul style="list-style-type: none"> <li>• 08/00006/FUL – Rear Conservatory, Willowhayne House, The Drift. It was noted that permission had been granted.</li> </ul>	
<p><b>9. Finance:</b></p> <ul style="list-style-type: none"> <li>• MH presented the Receipts and Payments for the Year ended 31 March 2008 together with the bank reconciliation statement. These were reviewed and approved.</li> <li>• Annual Return 31 March 2008:             <ol style="list-style-type: none"> <li>1. Section 1 Statement of Accounts were approved and signed.</li> <li>2. Section 2 Annual Governance Statement was resolved and signed.</li> <li>3. Section 4 Internal Audit &amp; Report was reviewed and noted.</li> </ol> </li> <li>• MH presented the financial report no.1 as at 16 June 2008. It was noted that Sutton Parish Council had been selected as one of the 5% for a scrutiny audit.</li> <li>• Accounts for Payment: £50 Steve Weston. £115.92 + tax £28.80 – Clerk’s salary</li> <li>• Review of signatories to include the new Chairman. To be processed by MH.</li> </ul>	MH  MH
<p><b>10. Correspondence Received:</b></p> <ul style="list-style-type: none"> <li>• <i>BT Pay Phone Removal:</i> BT is consulting on the removal of the pay phones at a number of sites. It had been noted that the pay phone in Sutton had not been listed.</li> <li>• <i>Post Office Closures in Cambridgeshire:</i> A briefing session is to be held on 14 July at Peterborough Town Hall in respect of the Post Office closures in Peterborough. The list of detailed closures for Cambridgeshire will be announced on 8 July.</li> </ul>	
<p><b>11. Matters for consideration:</b></p> <ul style="list-style-type: none"> <li>• <i>Neighbourhood Watch:</i> The objectives and contact details were circulated</li> <li>• <i>Village Verges:</i> It was noted that these required attention. The current team operating the contract were offering a very poor and inconsistent service. This will be drawn to the attention of Mr. Martin Whelan, PCC Parish Support Officer.</li> <li>• <i>Dog Bins:</i> It was agreed that the new litter bins were proving effective but required notices advising that they were a ‘combination bin’ used to deposit litter and dog fouling which is collected in a bag.</li> <li>• Electricity Power in the village – It was noted that cabling supplying the village is to be replaced. It was considered that this was essential work which needed to be carried out but should be prioritised. The Chairman agreed to pursue this with Eon.</li> <li>• 2008 Membership of Cambs. ACRE to be investigated by the Clerk.</li> </ul>	Clerk  Clerk  DR  PSM
<p><b>12. Date of next meeting:</b> Parish Council Meeting – August date to be re-scheduled.</p>	